



SUNDAY MORNING SOUND PREP CHECKLIST

Use this simple checklist to prepare your church sound booth every Sunday morning.
Preparation beats panic—so walk through these steps before rehearsal or service.

- Arrive at least 30–45 minutes before rehearsal.
- Power on soundboard, stage boxes, amps, and speakers.
- Check and label all microphones and cables.
- Test the pastor's mic first—verify clarity and volume.
- Line check all instruments (keys, guitar, drums, etc.).
- Set gain structure for each input channel properly.
- Do a full band soundcheck and adjust mix levels.
- Save/recall your show file or scene for today's service.
- Keep spare batteries, cables, and adapters ready.
- Confirm livestream or recording audio feed is working.
- Pray for a distraction-free service before the team arrives.